

**Education, Planning, and Outreach Committee Meeting Minutes
Board of Game and Inland Fisheries
Board Room, 4000 West Broad Street
Richmond, Virginia 23230**

September 16, 2008, 2:00PM

Present: Dr. William T. Greer, Jr., Committee Chairman, Mrs. Mary Louisa Pollard, Mrs. Sherry Smith Crumley **Absent:** Mr. Randy K. Kozuch; **Director:** Mr. Robert W. “Bob” Duncan; **Staff Present:** Charlie Sledd, Gary Martel, Major Mike Clark, Julia Dixon, Lee Walker, Jeff Trollinger, John Allen, Larry Hart and Bob Ellis.

Dr. Greer welcomed everyone and called the meeting to order at 2:00pm. Dr. Greer called upon Mr. Bob Duncan to introduce staff present. Mr. Duncan introduced Major Mike Clark of the Law Enforcement Division who was promoted to be the Administrative Major for Law Enforcement and Mr. Larry Hart who has been promoted to Director of Capital Improvements and Facilities. On behalf of the Board, Dr. Greer congratulated Major Clark and Mr. Hart on their promotions.

Approval of Minutes: The minutes of the May 22, 2008 meeting have been posted to the Web site and copies were distributed to the Committee members for review. **Dr. Greer called for a motion for the minutes to be approved as submitted. Mrs. Crumley made a motion for the minutes to be approved as submitted. Motion seconded by Mrs. Pollard. Ayes: Dr. Greer, Mrs. Crumley and Mrs. Pollard,**

2009 General Assembly: Dr. Greer called upon Mr. Charlie Sledd for an update on proposed legislation for the 2009 General Assembly Session. Mr. Sledd stated that two proposals for agency legislation have been submitted to the Secretary of Natural Resources for consideration.

Dr. Greer thanked Mr. Sledd for his report.

Board Governance Manual Three-Year Review and Evaluation: Dr. Greer stated the Board Governance Manual had been sent to the Committee Members for their review and comments. Dr. Greer called upon Mr. Charlie Sledd for comments. Mr. Sledd stated that the updated copy reflects the amendments that have already been approved by the Board, and also incorporates the changes that have been necessitated by legislative actions during the 2006, 2007, and 2008 General Assembly Sessions. No changes have been made that would alter the overall tone and direction set forth in the manual that the Board adopted in December 2005. **After a brief discussion, Dr. Greer called for a recommendation to present the updated Board Governance Manual to the full Board at the October 23, 2008 Board Meeting. Mrs. Pollard made the motion for the document to be presented to the full board for their review during the October Meeting. Motion Seconded by Mrs. Crumley. Ayes: Dr. Greer, Mrs. Crumley and Mrs. Pollard.**

Dr. Greer thanked Mr. Sledd for his report.

Public Comments: Dr. Greer called for public comments – non-agenda item.

Mr. Dennis Campbell requested the Committee to explore the possibility of a Youth Fall Deer Hunting Day. Mr. Duncan stated that Mr. Bob Ellis, Director of the Wildlife Division, was present and he would have Mr. Ellis add this request to the Hunting and Trapping Regulation Scoping Issues currently being developed. Dr. Greer thanked Mr. Campbell for his attendance and remarks.

Dr. Greer called for a motion to go into a closed session: Mrs. Crumley made the following motion: Mr. Chairman, I move that the Education, Planning, and Outreach Committee of the Board of Game and Inland Fisheries go into a closed meeting pursuant to Section 2.2-3711.A.1 of the Code of Virginia for discussion or consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the Department of Game and Inland Fisheries specifically regarding: Development of the performance evaluation instrument for the annual performance evaluation of the Director. Motion Seconded by Mrs. Pollard

Upon completion of the Closed Session, Dr. Greer called for the Certification of the Closed Session. Mrs. Pollard made the following Certification: Mr. Chairman, Whereas, the Education, Planning, and Outreach Committee of the Board of Game and Inland Fisheries has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and Whereas, Section 2.2-3712.D of the Code requires a certification by this Board that such closed meeting was conducted in conformity with Virginia Law; NOW, THEREFORE, BE IT RESOLVED that the Board of Game and Inland Fisheries hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board. Motion Seconded by Mrs. Crumley. AYES: Dr. Greer, Mrs. Pollard and Mrs. Crumley.

Mrs. Crumley made the following motion: Mr. Chairman, I move that the E,P, & O Committee approve the director's performance evaluation instrument. Motion Seconded by Mrs. Pollard. Ayes: Dr. Greer, Mrs. Crumley and Mrs. Pollard.

Additional Comments: Mrs. Crumley asked about the Apprentice Hunting License sales. Mr. Walker stated that approximately 80 licenses have been sold. Promotion of this license continues at agency exhibits, the Outdoor Report, Virginia Wildlife, the Wildlife Calendar and other agency publications. An update will be provided at the next E, P, and O Committee Meeting.

There being no further business or discussion, Dr. Greer called for a motion to adjourn. Mrs. Crumley made the motion to adjourn. Motion Seconded by Mrs. Pollard. Ayes: Dr. Greer, Mrs. Pollard and Mrs. Crumley.

The next meeting will be held on November 20, 2008 at 2:00pm.

Respectfully submitted,

Beth B. Drewery
Board Secretary

**BOARD SECRETARY NOTE: - THE NEXT COMMITTEE MEETING DATE
HAS SINCE BEEN CHANGED TO THURSDAY, DECEMBER 4, 2008 AT
1:00PM**